

UPLEADON

PARISH

COUNCIL



Mrs D Morley – Parish Clerk, Little Grange, Hooks Lane, Malswick, Nr Newent, Glos GL18 1HD  
Tel: 01531 828579

29 April 2026

Dear Councillor

You are hereby summoned to attend a meeting of the Annual General Meeting of Upleadon Parish Council to be held on **TUESDAY** 05 May 2026 at **7.30** pm at Upleadon Village Hall

Yours sincerely  
*DMorley*  
Parish Clerk

#### A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Election of Deputy Chairman
4. Declaration of Acceptance of Office

There will be a short period for the public to make representations and ask questions/make comments on agenda items

5. Apologies and approval for absence
6. Declarations of Interest
7. Approval of Minutes – Council meeting 12 March 2026
8. Matters Arising
9. Approval of Minutes – Council meeting 23 April 2026
10. Matters Arising
- 10.1 Update from Atlas Tower – re phone mast to improve mobile coverage
11. Business
- 11.1 To give consideration to Finance/Sundry Payments
- 11.2 To give consideration to Bank reconciliation
- 11.3. To give consideration to renewal of Insurance
- 11.4 Review of Internal Controls Policy
- 11.5 Review of Asset Register
- 11.6 To give consideration to Assertion 10
- 11.7 To give consideration to Risk Management Policy
- 11.8 To give consideration to End of Year Accounts – 2025/2026
- 11.8.1 To give consideration to and confirmation of Exempt status
- 11.8.2 To give consideration to Internal Auditor report
- 11.8.3 To give consideration Section 1 – the Annual Governance Statement 2025/2026
- 11.8.4 To give consideration Section 2 – the Accounting Statements 2025/26
- 11.8.5 To give consideration to Explanation of Variances
- 11.9 To review the Biodiversity policy
- 11.10 Date of next meeting