

## UPLEADON PARISH COUNCIL

Minutes of a meeting of Upleadon Parish Council held on Thursday 11 September 2025 at Upleadon Village Hall at 7.30 pm.

Present:- Cllr M Manning (Chairman), Cllr Mrs W Fabian, Cllr Mrs P Turner, Cllr H Dunn, Cllr P Dallow

Apologies:- Cllr T Rickard – with accepted reason.

Also in attendance: District Cllr P Burford, District Cllr C Williams, County Cllr Mrs G Moseley

There were two members of the public present who made representations regarding the frequency and excessive speed of large tractors frequenting Hooks Lane.

### 2.0 Business

#### 2.1 Declaration of Interests

There were no declarations of interests

#### 2.2 Approval of Minutes of Council meeting – 8 May 2025

Approval of the minutes of the Council meeting of 8 May 2025 was proposed by Cllr Mrs Fabian, seconded by Cllr Dallow and unanimously approved.

#### 2.2 Matters Arising

##### P.4 1.15 dead tree adjacent to bridge over river Leadon

The Clerk advised that she had advised of the situation to Highways at the time of the last meeting and had followed it up again recently in view of the impending works to the bridge repair due to take place at the end of the month. A response had been received to say that the tree would be removed at the same time.

#### 2.3 Finance/Sundry payments/Bank reconciliation

Finance/sundry payments were unanimously agreed as follows:-

Reimbursement to Clerk for stationery, and magnets for new noticeboard £20.98

The Clerk further advised that Mr P Cooke – administrator of the Village website had reimbursed the Council the sum of £6.00 representing the vat element of the cost of the domain renewal and web hosting. He had believed at the time this sum to be in addition to the cost, but in fact was inclusive of vat.

A payment to the Information Commissioner had been paid in the interim for Data Protection fees at a cost of £55.00. The Clerk advised that if the Council agreed to pay by direct debit in future, a saving of £5.00 could be made. It was unanimously agreed to this course of action.

#### 2.4 Correspondence

##### 2.4.1 ParkThatBike (working with FoDDC) providing cycle bars free of charge

Members had been furnished with information regarding the opportunity given by ParkThatBike to secure cycle bars free of charge. Cllr Manning and Cllr Mrs Turner

advised as Members of the Village Hall Committee that cycle bars for use of hall users were in the process of being acquired from this company,

- 2.4.2 Gloucester County Council – Mr M Glover Principal Digital Infrastructure Officer – introduction to Atlas Tower Group identifying areas where mobile coverage needs improvement

Cllr Manning advised he had been in communication with both Mr Glover and Atlas Tower Group regarding this matter following them having identified Upleadon as an area that currently had poor mobile phone coverage. Members agreed that this was indeed the case. Cllr Manning advised that Atlas Tower Group supplied the masts and sold the space to phone companies and that by giving support to this, no cost was payable by the Parish Council. It was acknowledged that the obvious place for such a mast would be on the top of Eden's Hill.

It was unanimously agreed that Cllr Manning would get back in touch with the Company expressing the Parish Council's support for a mast in Upleadon.

## 2.5 Business

- 2.5.1 Local Plan 2021-2043 – Options to deliver the Additional Housing requirement

Members considered and responded to the document.

- 2.5.2 Pensions Regulator – re-enrolment and re-declaration – legal duties as an employer

Members considered the re-enrolment and re-declaration and their legal duties as an employer

- 2.5.3 Revision of Council Policies – to arrange suitable date

It was unanimously agreed that this would take place on Thurs 13 November 2025

- 2.5.4 Council laptop – expiry of Windows 10 support

The Clerk advised that the expiry of Windows 10 support on the Council laptop would be expiring in October 2025 and that the Council's current laptop would not support Windows 11, as such security updates would no longer be available. Windows 10 would still work for the time being. A discussion took place between Members as to whether it was necessary to update and the Clerk advised she would speak with a local Computer company for further advice.

- 2.5.5 Cllr Dunn directed comments to County Cllr Mrs Moseley regarding road closures signage and traffic lights being left in situ long after completion of work undertaken. Cllr Mrs Moseley appreciated the inconvenience of this but in many cases it was a different company to Highways who collected such equipment following completion of the work.

Cllr Mrs Moseley went on to advise that Communities grass routes funding with a pot of £10,000 was now open for bids for community projects.

#### 2.5.6 Date of next meeting

It was agreed that a meeting of the Parish Council would take place on Thurs 13 November 2025 to revise Council policy documents.

It was agreed that the next scheduled Parish Council meeting would be on 4 December 2025.

This concluded the business of the meeting and it was declared closed at 8.50 pm