

UPLEADON

PARISH

COUNCIL



Mrs D Morley – Parish Clerk, Little Grange, Hooks Lane, Malswick, Nr Newent, Glos GL18 1HD  
Tel: 01531 828579

01 May 2025

Dear Councillor

You are hereby summoned to attend the AGM of Upleadon Parish Council to be held on Thursday 08 May 2025 at **7.30** pm at Upleadon Village Hall

Yours sincerely  
*DMorley*  
Parish Clerk

#### A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Election of Deputy Chairman
4. Declaration of Acceptance of Office

There will be a short period for the public to make representations and ask questions/make comments on agenda items

5. Apologies and approval for absence
6. Declarations of Interest
7. Approval of Minutes – Council meeting 6 March 2025
8. Matters Arising
9. Finance/Sundry Payments
10. Correspondence
- 10.1 FODDC Local Plans team - Towns, Villages - Settlement Facilities Survey 2025
11. Business
  - 11.1 To give consideration to renewal of Insurance
  - 11.2 Review of Internal Controls Policy
  - 11.3 Review of Asset Register
  - 11.4 To give consideration to End of Year Accounts – 2024/2025
    1. To consider Bank Reconciliation
    2. To consider Internal Auditor's report
    3. To give consideration to and confirmation of Exempt status
    4. To give consideration Section 1 – the Annual Governance Statement 2024/25
    5. To give consideration Section 2 – the Accounting Statements 2024/25
  - 11.5 To give consideration to utilising Glos Assoc Parish & Town Council for internal audit
  - 11.6 To give consideration to costings in relation to Councillors' email addresses
  - 11.7 To give consideration to feedback to FoDDC Cabinet approved active travel strategy and action plan for the district.
  - 11.8 To give consideration to FoDDC questionnaire on settlement facilities
  - 11.9 Date of next meeting

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