

UPLEADON PARISH COUNCIL

Minutes of a meeting of Upleadon Parish Council held on Thursday 06 March 2025 at Upleadon Village Hall at 7.15 pm.

Present:- Cllr M Manning (Chair), Cllr E Wood, Cllr Mrs W Fabian, Cllr Mrs P Turner, Cllr H Dunn, Cllr P Dallow, Cllr T Rickard

Also present: District Cllr P Burford and County Cllr Mrs G Moseley

Apologies:- None

There were No members of the public present

6.1. Declarations of Interest

There were no Declarations of Interest

6.2 Approval of Minutes of Council meeting – 05 December 2024

Approval of the Minutes of the Council meeting 05 December 2024 were proposed by Cllr Dallow, seconded by Cllr Mrs Turner and unanimously agreed.

6.3 Matters Arising

5.3.1 Gov.uk email addresses for Councillors

The Clerk advised that neighbouring parishes had been approached with regard to having gov.uk email addresses for Councillors and all that she had spoken to already had them or were in the process of doing so. Members considered this in more detail and ultimately agreed to proceed with this – agenda item for next meeting.

5.3.2 Members were advised that three out of the four Members who had agreed to sign up for internet banking had done so. The fourth Member declined to go forward. In the circumstances it was unanimously agreed that Cllr Rickard and the Clerk be added to the account.

5.3.3 The Clerk confirmed that she had written to the Cheltenham Motor Club for a contribution to the cost of the noticeboard, but had not received a response.

5.3.6 Highway issues

Members discussed at length the on-going condition of the drainage, potholes and issues with the bridge over the River Leadon. Cllr Mrs Moseley advised of ways to communicate with various Highway personnel who attended but did not resolve the said issues and where best to telephone for the bridge issue.

6.4 Finance/Sundry Payments/Bank Reconciliation

Payments for Consideration

Lloyds Bank monthly charge £4.87 plus one cheque 50p (to be debited from a/c)

Clerk – annual salary £2125.80 plus £312 homeworking allowance

HMRC £531.40

Upleadon Village Hall

Hire of Hall – April 2024 – March 2025 £40.00

6.5 Correspondence

6.5.1 Coleford Area MCTi Partnership – Heritage Open Days 2/025

Advise that the annual Heritage Open Days Festival 2025 is to be held between 12th and 21 September. Request consideration be given to funding, to distribution of leaflets and ideas for this year's theme of Routes, Networks and Connections.

Members recalled that they had the previous year suggested the Canal restoration in the area may be of interest.

6.5.2 FoDDC Call for Sites 2025 Strategic Housing and Economic land availability (SHELLAA)

A discussion took place regarding the FoDDC housing targets having increased and there was now a need to find another 6000 dwellings in areas that are sustainable.

A member advised that a local resident had identified a possible site which had since been removed – it was agreed to pass on the Call for Sites 2025 to them.

6.6 Business

6.6.1 Feedback on Teams meeting – 13 January 2025 re Cluster meetings – Cllr Rickard

Cllr Rickard gave feedback on the Teams meeting re Cluster meetings to which he, Cllr Manning and the Clerk attended. He advised that the idea was for the Parishes to work together where possible for their mutual benefit. An example put forward was where one of the larger Parishes may have manpower that could help a smaller parish ie with grass cutting perhaps.

Feedback was awaited on the outcome of the meetings but it was generally considered by those attending as a positive way forward.

6.6.2 To give consideration to appointment of Internal Auditor 2024/25 End of Year Accounts

The Clerk advised that Mr C Fearn was agreeable to undertaking the Internal Audit for 204/2025 End of Year Accounts.

Cllr Wood proposed Mr Fearn be formally appointed as Internal Auditor, which was seconded by Cllr Dallow and unanimously agreed. It was further agreed at the suggestion of District Cllr Burford to look at the internal audit process via the Gloucestershire Association of Parish and Town Councils which was a more detailed process involving elements other than accountancy.

6.6.4 Maintenance – refurbished footpath for forthcoming season – Gloucester/Road/Forge Lane.

Cllr Dallow volunteered to continue to undertake maintenance to the footpath in terms of grass cutting for the forthcoming year.

Cllr Dallow was thanked for this and the Clerk asked for an updated risk assessment to cover this work.

Any Other Business

- 6.6.5 Cllr Manning advised that he had recently been made aware that defibrillators no longer needed to be kept locked as studies had been undertaken that showed no adverse effects ie vandalism took place that prevented this from happening. In addition vital seconds would be saved by those using them by not having them locked. Cllr Manning advised that new unlockable doors would need to be purchased, however it was further suggested that the lock on the existing cabinet could be removed. In the first instance it was agreed to check with the Council's Insurers if any claims ie for vandalism could be claimed if indeed the defibrillator was left unlocked.

6.6.6 Date of next meeting

It was agreed that the next meeting would be on 8 May 2025

This concluded the business of the meeting and it was declared closed at 8.15 pm