

UPLEADON

PARISH

COUNCIL



Mrs D Morley – Parish Clerk, Little Grange, Hooks Lane, Malswick, Nr Newent, Glos GL18 1HD
Tel: 01531 828579

01 May 2024

Dear Councillor

You are hereby summoned to attend the AGM of Upleadon Parish Council to be held on Thursday 09 May 2024 at 7.30 pm at Upleadon Village Hall

Yours sincerely
DMorley
Parish Clerk

A G E N D A

1. Election of Chairman
2. Declaration of Acceptance of Office
3. Election of Deputy Chairman
4. Declaration of Acceptance of Office

There will be a short period for the public to make representations and ask questions/make comments on agenda items

5. Apologies and approval for absence
6. Declarations of Interest
7. Approval of Minutes – Council meeting 14 March 2024
8. Matters Arising
9. Approval of Minutes – Council meeting 10 April 2024
10. Matters Arising
11. Finance/Sundry Payments
12. Business
 - 12.1 To give consideration to renewal of Insurance
 - 12.2 Review of Internal Controls Policy
 - 12.3 Review of Asset Register
 - 12.4 To give consideration to End of Year Accounts – 2023/2024
 1. To consider Bank Reconciliation
 2. To consider Internal Auditor's report
 3. To give consideration to and confirmation of Exempt status
 4. To give consideration Section 1 – the Annual Governance Statement 2023/24
 5. To give consideration Section 2 – the Accounting Statements 2023/24
 - 12.5 To give further consideration to extending Village envelope SHELLAG
 - 12.6 To agree specific objectives and to take action to conserve and enhance biodiversity as required under the Model Biodiversity Policy.
 - 12.7 Condition of noticeboard - Cllr Wood
 - 12.8 Date of next meeting