

UPLEADON PARISH COUNCIL

Minutes of a meeting of Upleadon Parish Council held on Thursday 07 December 2023 at Upleadon Village Hall at 7.30 pm.

Present:- Cllr M Manning (Chair), Cllr E Wood Cllr Mrs W Fabian, Cllr Mrs P Turner, Cllr H Dunn, Cllr T Rickard, Cllr P Dallow

Also present: District Cllr P Burford

Apologies: County Cllr Mrs G Moseley

There were no Members of the public present

6.0 Apologies and approval for absence

There were no apologies for absence

6.1 Declarations of Interest

There were no Declarations of Interest

6.2 Approval of Minutes of Council meeting – 07 September 2023

Approval of minutes of Council meeting of 07 September 2023 was proposed by Cllr Dallow, seconded by Cllr Wood and unanimously agreed.

6.3 Matters Arising

There were no matters arising

6.4 Approval of Minutes of Council meeting (Planning) – 28 September 2023

Approval of Minutes of Council meeting (Planning) – 28 September 2023 was proposed by Cllr Rickard, seconded by Cllr Mrs Turner and unanimously agreed.

6.5 Finance/Sundry Payments

Finance & Sundry Payments were agreed unanimously as follows:-

British Legion – Poppy Wreath (manufacture and donation) £75.00 – proposed by Cllr Mrs Fabian, seconded by Cllr Mrs Turner, all agreed.

Campaign for the Protection of Rural England – subscription £36.00
Proposed by Cllr Mrs Fabian, seconded by Cllr Wood, all agreed.

D Morley – reimbursement Stationery - £8.45
Proposed by Cllr Dallow, seconded by Cllr Wood, all agreed.

6.6 Business

6.6.1 To give consideration to Planning application DF2861 P0759/23/ Carpenter's Lodge, Gloucester Rd, Upleadon – Renovations to existing bungalow to include roof

replacement, roof extensions, new windows and changes to internal layout. Erection of detached garage/home workshop, existing solar panels on bungalow to be moved to proposed garage. Revised Plans/information.

Cllr Wood proposed No Objection, seconded by Cllr Mrs Turner, and unanimously agreed.

- 6.6.2 To give consideration to 2021 Environment Act and the requirement for Town and Parish Councils to agree specific objectives and to take action to conserve and enhance biodiversity as required under the Model Biodiversity Policy.

Members discussed the Council's requirement of compliance under the Model Biodiversity Policy and how this might be achieved. A proposal was put forward that a working group could be set up to explore this further and to report back at future meetings. It was suggested that engagement with the public could be undertaken by a leaflet drop to residents. Cllr Mrs Turner proposed, seconded by Cllr Mrs Fabian and agreed by 6 votes in favour, 1 abstention.

- 6.6.3 To give further consideration to review of Website/email provision for the Parish Council

The Clerk put forward a paper setting out the provision and costings for its current provider as well as that of joining the Village website and that of a third local provider.

Members considered the options, the overall cost, the advantages/disadvantages of each and ultimately agreed to stay with its present provider. Proposed by Cllr Dallow, seconded by Cllr Mrs Fabian and agreed by 4 votes in favour, 3 abstentions

- 6.6.4 Grit bin provision

Cllr Manning advised that a delivery of salt had been delivered recently some of which had been distributed for use in Forge Lane and the road leading to St Mary's Church. The Clerk advised that a second bin had been requested via County Cllr Mrs Moseley and she had confirmed this had been put forward for consideration. The Clerk advised that she had enquired when the bin(s) would likely be distributed to those who had requested them but had not at this point received a reply.

- 6.6.5 NALC pay scale awards 2023/2024

Members were advised of the NALC pay scale awards for 2023/2024. Cllr Dallow proposed approval seconded by Cllr Mrs Fabian and unanimously agreed.

- 6.6.6 To give consideration to Budget 2024/25 and setting of Precept

Members discussed the Budget for 2024/25

(Draft prior to decision on website)

	£
Glos Assoc Parish & Town Council Subscription	80.00
Insurance (increase War Memorial?)	300.00
CPRE Subscription	38.00

Clerk Salary	2678.00
Home Working Allowance	312.00
Poppy wreath donation	75.00
Hire of Hall	80.00
Grants	150.00
Information Commissioner	45.00
Parish Council website*	
Upleadon Village website (domain renewal/website hosting)	60.00
Copier consumables	50.00
Stationery/postage	20.00
Replacement Battery – defibrillator	280.00

Total: £4168 + website costs* (agreed current provider – anticipated £225)+ any new items?

Balance of Account as at 29.11.2023 £6,033.14

Further expected expenditure to 31 March 2024

Poppy Wreath and donation (total paid last year £75)	75.00
Campaign for the Protection of Rural England – subscription	36.00
Clerk's salary	2542.54
Homeworking Allowance	312.00
Grant application(s)	100.00

Anticipated balance as at 31 March 2024 £2967.60

District Cllr Burford advised that neighbouring Parish Councils had entered into a contract with Defibrillator providers for pads/batteries etc and this seemed to be a cheaper option than having to purchase these items repeatedly upon expiry. It was agreed that the Clerk would look into this and report back at the next meeting.

Cllr Dallow proposed a Precept for 2024/2025 of £4000 which was seconded by Cllr Rickard and unanimously agreed.

6.6.7 Overgrown hedge – Tewkesbury Road

Discussion took place regarding overgrown hedges in Tewkesbury Road the effect of which caused vehicles to travel in the middle of the road. The owners of the hedges were identified and it was proposed by Cllr Wood, seconded by Cllr Dunn that the Clerk write to them requesting they cut back the hedge for safety reasons. The Chair said that he would also personally speak to one of the owners.

6.6.8 The Chair reported a very large pothole on the Tewkesbury Road towards Newent, 100 metres from the entrance to Strawberry Hill. This to be reported to Highways for their early attention.

6.6.9 It was agreed that the date of the next meeting would be Thurs 7 March 2024

This concluded the business of the meeting and it was declared closed at 8.25 pm.