

UPLEADON PARISH COUNCIL

Minutes of a meeting of Upleadon Parish Council held on Thursday 01 December 2022 at Upleadon Village Hall at 7.30 pm.

Present: Cllr M Manning (Chairman), Cllr E Wood, Cllr H Dunn, Cllr Mrs P Turner, Cllr Mrs W Fabian, Cllr P Dallow, Cllr T Rickard

Apologies: None

Also Present: District Cllr P Burford, District Cllr B Lewis, County Cllr Mrs G Moseley

There were no members of the public present

7.00 Declarations of Interest

There were no Declarations of interest

7.1 Approval of Minutes of Council meeting – 29 September 2022

Approval of the Minutes of the Council meeting of 29 September 2022 was proposed by Cllr Mrs Fabian, seconded by Cllr Wood and unanimously agreed with the exception of item 5.11.5 to be discussed further.

7.2 Matters Arising

There were no Matters Arising

7.3 Approval of Minutes of Council meeting – 03 November 2022

Approval of the Minute of the Council meeting of 03 November 2022 was proposed by Cllr Mrs Turner, seconded by Cllr Rickard and agreed. Cllr Manning abstained from voting as he had declared a pecuniary interest and had left the meeting.

7.4 Matters Arising

P.15 6.5 Members had since the meeting been furnished with a copy of the Transport Statement and Construction Traffic Management Plan from PACE. Cllr Mrs Turner commented that the Management Plan appeared not to have included the entire route of vehicle movement from the site along the length of Hooks lane to the junction with the B4215. It was agreed that this concern be included by way of a further comment to the Planning Authority.

7.5 Finance/Sundry Payments and Bank Reconciliation

Royal British Legion Poppy Appeal – cost to manufacture £17.00

Cllr Mrs Turner proposed the sum of £75.00 be paid to the Appeal, seconded by Cllr Dallow and all agreed.

Campaign for the Protection of Rural England – membership £36.00

Cllr Wood proposed approval for renewing membership at £36.00. This was seconded by Cllr Mrs Fabian and all agreed.

The Bank reconciliation was noted and approved showing a credit balance of £5,560.09 as at 25 October 2022.

7.6 Correspondence

7.6.1 Pension Regulation – Redecclaration of employer's legal duties for re-enrolment

The Clerk advised that every three years the Council as an employer has a legal duty to put certain staff back into a pension scheme. It must then submit a re-declaration of compliance to advise the Pension Regulator what it has done, even if it has no staff to put back into its pension scheme. The Clerk advised that she had responded to the re-enrolment and made a re-declaration that the Council did not have staff to be enrolled into a pension scheme.

7.7 Business

7.7.1 NALC – 2022/23 Pay Awards/Clerk Salary

The Clerk advised of the NALC 2022/23 Pay Awards which were applicable from 1 April 2022. The Clerk left the meeting whilst salary was further reviewed.

It was unanimously agreed that the Clerk's salary point be increased to Point 13 x 3.5 hours per week and that the Home Working allowance be paid at the current rate of £312.00 per year. To take effect from 1 October 2022.

The Clerk returned to the meeting.

7.7.2 Future maintenance of Footpath – Gloucester Road/Forge Lane

Members gave consideration to the future maintenance of the footpath between Gloucester Road and Forge Lane. It was agreed that Councillors would undertake the work themselves with Cllr Manning offering to administer weed burning and along with Cllr Rickard and Cllr Dallow to undertake strimming. The Clerk to contact the Council's insurers to check on cover whilst undertaking this voluntary work.

7.7.3 To give consideration to Budget and setting of Precept 2023/24

A draft budget was considered and approved:-	£
Glos Assoc Parish & Town Councils - subscription	90.00
Insurance	200.00
CPRE subscription	40.00
Clerk's salary + Home working	2770.00
Election Expenses	500.00
Poppy Wreath donation	75.00
Hire of Hall say 9 meetings @ £12	108.00
Grants	150.00
Information Commissioner	45.00
Parish Council websites	215.00
Upleadon Village website (domain renewal/website hosting)	40.00
Copier consumables	50.00
Stationery/postage	20.00
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	4303.00

Members discussed the anticipated expenditure for the following year and agreed a small increase in the Precept for 2023/24 to £3500. Proposed by Cllr Rickard, seconded by Cllr Mrs Fabian, and unanimously agreed.

7.7.4 Date of next meeting

It was agreed that the date of the next meeting would be 2nd March 2023.

7.75 Any Other Business (for noting)

1. County Cllr Mrs G Moseley advised she had a £30,000 budget to be split over 10 parishes from the next financial year to be spent on highway related matters on a need basis and that if the Council had any projects they would like to pursue in this regard she would be happy to consider them. This to be an agenda item for the next meeting
2. County Cllr Mrs Moseley was made aware of the difficulty of getting a response to emails from the Parish Council to Highways Dept with regard to Church signage which had been expected to have been in place by July of this year.
3. Cllr Dunn reported that Road closure highway signage had blown away in windy conditions and broke his highway visibility mirror.
4. Cllr Manning advised road signage on the Tewkesbury Road near junction of Cleeve Mill Lane was still left on the roadside and had been for some considerable time following complete of the works that had instigated it.
5. The Clerk advised that she had reported to Highways that the large Oak tree on Gloucester Road (between Post box and junction with Golden Valley) had recently dropped a branch onto a passing car. A response had been received that the tree had been inspected on 2 November 202 and the landowner had been asked to remove a considerable amount of dead wood to make the tree safe and that it will be checked to see if it had been done in the allotted time given to them.
6. Deep pot hole to be reported just beyond Leachfoot bridge.
7. War Memorial maintenance – agenda item for next meeting.

This concluded the business of the meeting and it was declared closed at 8.30 pm.