

UPLEADON PARISH COUNCIL

Minutes of the Annual General Meeting of Upleadon Parish Council held on Thursday 16 May 2019 at Upleadon Village Hall at 7.30 pm.

Present:- Cllr H Dunn (Chair), Cllr M Manning (Deputy Chair), Cllr Mrs W Fabian, Cllr Mrs P Turner, Cllr E Wood, Cllr Mrs P Cooke

1.0 Declarations of Acceptance of Office

All Members completed the Declarations of Acceptance of Office prior to taking part in the business of the meeting. In the absence of Cllr Dallow it was agreed that he sign his declaration of Acceptance of Office upon his return from holiday the following week.

1.1 Election of Chairman – 2019/20

Cllr Manning nominated Cllr Dunn as Chairman. This was seconded by Cllr Mrs Fabian. In the absence of any further nominations, a vote was taken resulting in all in favour.

Cllr Dunn was duly elected Chairman for the 2019/20 period of Office.

1.2 Declaration of Acceptance of Office - Chairman

Cllr Dunn signed the declaration of Acceptance of Office

1.3 Election of Deputy Chairman – 2019/20

Cllr Mrs Turner nominated Cllr Manning as Deputy Chairman. This was seconded by Cllr Mrs Cooke. In the absence of any further nominations, a vote was taken resulting in unanimously in favour. Cllr Manning was duly elected Deputy Chairman for the 2019/20 period of Office.

1.4 Declaration of Acceptance of Office – Deputy Chairman

Cllr Manning signed the declaration of Acceptance of Office

1.5 Period for members of the public to make representations/ask questions/make comment on agenda items

There were no Members of the public present

1.5 Apologies and approval for absence

Apologies were received from Cllr Dallow (holiday) District Cllr P Burford

1.6 Welcome to new Council Member

The Chairman welcomed new Member, Cllr Mrs Pauline Cooke to the Council. Thanks to be made to Cllr Webster who had stood down at the last meeting.

1.7 Declarations of Interest

There were no declarations of interest

1.8 Approval of Minutes of Council meeting – 14 March 2019

Cllr Manning proposed approval of the minutes of 14 March 2019, seconded by Cllr Mrs Fabian and unanimously agreed after the following amendment:-

Addition - Present at the meeting – two members of the public

1.9 Matters Arising

9.6.7 It was reported that Severn Trent had renegotiated its route and was to go mostly across farmland, thus causing less disruption to traffic travelling on the B4215.

1.10 Approval of Minutes of Council meeting (Planning) – 28 March 2019

Cllr Wood proposed approval of the minutes of 28 March 2019 which was seconded by Cllr Mrs Turner and unanimously agreed.

1.11 Finance/Sundry Payments

Approval of the Finance/Sundry payments were proposed by Cllr Wood, seconded by Cllr Mrs Turner and unanimously agreed.

1. Glos Assoc Parish/Town Councils – subscription 1.4.19-31.3.20 £72.78
2. Parish Council websites – Website Hosting £120.00
3. D Morley – Stationery £9.75 Postage £7.32

1.12 Business

1.12.1 To give consideration to insurance quotations

The Clerk advised that a renewal quotation had been received from its current insurers in the sum of £305.74. An alternative quotation was sought from Zurich Insurance which was requested to be tailored to the limited needs of a small Council. A quotation from them had been received in the sum of £167.44. Members considered the cover offered and agreed it was adequate for the Council's needs. Cllr Manning proposed acceptance of a three year term which was seconded by Cllr Wood and unanimously agreed.

1.12.2 Upleadon Village Hall Management Committee – request grant for boundary maintenance

Interests were declared by Cllr Mrs Turner, Mrs Fabian and Mrs Cooke who all left the room whilst this matter was under consideration.

Cllr Wood proposed a grant of £100 be made to the Village Hall Management Committee as a contribution to the boundary maintenance. This was seconded by Cllr M Manning and unanimously agreed.

1.12.3 Funding for directional signage to Village hall

The Clerk advised that funding for directional signage to the Village Hall had been sought from County Cllr W Windsor-Clive, however, he had responded that he was unable to help as Upleadon was not within his area. The Clerk advised she had queried this with him as she had understood this was the case, and was verified as such on the County Council website. He assured her that he did not cover Upleadon and that Cllr Robinson was the Councillor for this area. The Clerk advised she had written to him twice but he had not responded. Cllr Wood proposed that a letter be sent to the County Council asking them to clarify the matter. This was seconded by Cllr Manning and unanimously agreed. Cllr Mrs Fabian proposed approval is sought from the Highway authority to add an additional arm to the white signpost at The Cross indicating the direction of the Village Hall. This was seconded and unanimously agreed.

1.12.4 To give consideration to purchase, siting, emptying, installation of dog bin

The Clerk detailed prices of dog bins and fixings but advised that a contractor to empty the bin hadn't been found. This had been taken up with the District Council who advised that they no longer provided dog bins and encouraged the public to take dog waste home or to deposit in litter bins with general waste. In the circumstances Cllr Wood proposed that this matter not be pursued which was seconded by Cllr Manning and unanimously agreed.

1.12.5 To review Asset Register

Revision of the Asset Register was undertaken and minor amendments made. This was proposed by Cllr Manning, seconded by Cllr Mrs Fabian and unanimously agreed.

1.12.6 To give consideration to End of Year Accounts – 2018/19

Members considered the End of Year Accounts and agreed the Council fulfilled the criteria to exempt itself from a full assurance review. Section 1 of the Accounts was considered. Approval was proposed by Cllr Manning, seconded by Cllr Mrs Turner and unanimously agreed. Section 2 of the Accounts was subsequently considered. Approval was proposed by Cllr Mrs Fabian, seconded by Cllr Wood and unanimously agreed.

1.12.7 Highway matters

Members discussed Gigaclear/Complete Utilities presently undertaking broadband installation in the village. Cllr Dunn advised the bridge crossing the Leadon below the Church had again been damaged by vehicular impact and was to be repaired by the Highways authority.

It was agreed to chase the Highways Authority to reinstate the 30mph road markings at Eden's Hill

It was reported that the footpath between Gloucester Road and Forge Lane was compromised by encroachment. It was agreed to seek a site meeting with the Public Rights of Way Officer and Cllr Dunn.

1.12.8 Date of next meeting

It was agreed that the next meeting would be on Thursday 12 September 2019.

1.12.9 Any Other Business – for information only

Members were notified the Council noticeboard had been damaged by what looked to be vehicular impact. Cllrs Dunn and Manning to repair.

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This concluded the business of the meeting and it was declared closed at 8.50 pm.

NB Minutes are in draft form until approved at the next Council meeting.